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## Guidelines for Contributors

- 1.1 Preference will be given to articles of between 4000 and 6000 words (excluding footnotes), although both shorter and longer articles will be considered. Reviews will normally be between 1000 and 2000 words in length, while research reports and composer / performer interviews will, of necessity, be of varying lengths.
- 1.2 *Context* is a refereed journal, and all articles will be subject to a referral process by at least two persons deemed suitable by the Editorial Committee. The name of the author and the names of any readers will remain confidential until publication, at which time, if requested, readers may allow their names to be made known to the author.
- 1.3 All material should be submitted in hard copy, double-spaced with margins of at least 2 cm (sent to: Context, Faculty of Music, University of Melbourne 3010), AND in electronic form, preferably emailed as a Microsoft Word or rtf file. Contributions will be acknowledged, and authors notified when readers' reports have been received. This process may take several months. Authors will then be asked to make any revisions required and return an electronic copy, along with a sixty-word biography for inclusion in the journal, and an abstract of about 100 words for inclusion in RILM and other indexing services.
- 1.4 Manuscripts accepted for publication are subject to stylistic editing.
- 1.5 Postgraduate and undergraduate students are encouraged to submit items for publication, but only with the approval of their supervisor or lecturer.
  
- 2.1 References should be set out according to the footnote system contained in the *MLA Handbook for Writers of Research Papers* (6th edition), with the following exceptions:
  - 2.1.1 all subsequent references to a source should include the author's last name and short title;
  - 2.1.2 single quotation marks should be used in all cases, except in the instance of a 'quotation "within" a quotation'; and
  - 2.1.3 all dates should be expressed in the format 25 Dec. 1974 (June and July in full).
- 2.2 Pitch notation should follow the Helmholtz system (with middle C as c').
- 2.3 Musical examples, illustrations, tables and diagrams are to be set out with proper captions and with locations and sources of examples carefully indicated. Examples should be computer typeset and formatted to fit within a text area measuring 125mm wide by 205mm high. Photographs should be provided as glossy black and white prints or high-resolution (at least 300 dpi) scanned files, preferably in tiff, jpg or eps format.
  
- 3.1 It is the author's responsibility to obtain any necessary copyright permission and to provide the Editorial Committee with the original copy of such permission.
- 3.2 Articles should not be submitted to other journals while they are under consideration for *Context*, nor once they have been accepted for publication in *Context*, without obtaining the permission of the Editorial Committee.
- 3.3 An article republished in whole or in part (including in altered form) in other sources should contain an acknowledgement that it, or sections of it, appeared originally in *Context*.



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